INFORMATION BULLETIN

Bulletin #: **2026-33**

Date: **October 27, 2026**

To: **Member Associations**

CC: **Board of Directors, Minor District Coordinators, DUICs, PUIC and Staff**

From: **Kelli Tibbles, Member Services & Communications Manager**

Subject: **Tournament Sanctioning Policy**

Please review the following important information regarding Softball BC Tournament Sanctioning Policy.

Tournament Sanctioning Requirements

- All tournament organizers must submit a sanction application. One tournament per application. The portal is now open - Click here to access.
- **Only tournaments that have been granted a sanction will be listed on the Softball BC website.**
- Your DUIC must provide a letter/email supporting your tournament sanction. ***This letter/email must be included with your sanction application (please make sure you have your letter/email of support before applying for sanctioning)*** letter of support should include: association name, tournament dates, and tournament location/s.
- Tournament Sanctions should be obtained at least three (3) weeks prior to the date of the tournament. Any applications received less than three (3) weeks prior to the tournament may be assessed a late fee of $50.00.
- **Consult Article 17 in the Softball BC Standard Operating Procedures for the full details.**

Tournament Scheduling Call: December 2, 2026

A reminder that the tournament scheduling call, hosted by the volunteer group, is scheduled for:

Date: December 2, 2026
Time: 7:00 p.m.
Co-Chair: Lavaughn Larson (larson@telus.net) & Tracey Oye

We highly recommend that you **wait until after the December 2 scheduling call to submit your tournament sanction application.** This will help avoid the possibility of the office issuing two different sanctions for the same tournament due to scheduling conflicts or changes discussed during the call.

Once the scheduling call has taken place and tournament dates have been confirmed, organizers can proceed with submitting their applications.

Thank you for your cooperation and for helping ensure a smooth and coordinated tournament scheduling process.